

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

September 1, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Chris called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW / APPROVAL MINUTES: Paul questioned wording in the non-public minutes, and Josh also questioned a reference made and if words were missing. It was agreed that this would be discussed during non-public session. Paul Made the Motion to approve the August 18, 2016 Public and Non-Public Minutes (2), and August 25, 2016 (2) Public & Non-Public Minutes as written. Jean Seconded. Josh abstained from the vote for August 25th as he was not in attendance. The Motion carried Unanimously.

IV. NEW BUSINESS:

1. **Introduction: Welcome Christopher Theriault, New DPW Director:** Chris welcomed the Town's new Department of Public Works Director, Chris Theriault who has been on the job since Monday, August 29th. Just prior to the meeting there was a reception to provide residents with the opportunity to welcome Chris to Moultonborough. He informed the audience that Chris, presently of Epson, NH and formerly employed for the City of Concord, has experience as an Engineering Technician with project management responsibilities for a number of roadway designs and construction projects. He is a graduate from the Wentworth Institute of Technology with a B.S. in Civil Engineering, with several certifications. The Chair added that Chris and his family are planning on relocating to the Moultonborough area in the near future.

2. **Review for Action: Consent & Signature File as of September 1, 2016:**

9/1/16	Administrative Abatement	213-017-000-CG0-087
9/1/16	Charitable Exemption, Huggins Hospital	052-013
9/1/16	Prorated Assessment for Damaged Building	278-002
9/1/16	2015 Road Program Change Order	N/A

Jean Made the Motion to approve the Consent & Signature File for September 1, 2016, Paul Seconded. The Motion carried Unanimously.

3. **Presentation: Jordan Prouty CIPC Chair, 2017-2022 CIPC Report:** Mr. Prouty had provided copies of the CIPC report to the Selectmen which covers 6 years (2017-2022), with a total of recommended capital spending of \$9,937,686. For 2017 the CIPC is recommending capital spending of \$1,723,346. Mr. Prouty explained the Committee's process for rating and ranking each project request, which continues to be a very efficient method. He noted that for 2017 there were 13 items ranked, the highest priority being number 1, and lowest number 13. The Committee ranked the Lee's Pond Preservation (37 acres) as number 12, and the Lions Club improvements as number 13. In both cases

the Committee felt that they didn't have enough information to recommend either project this year. Josh asked about line item number 74, bathrooms and pavilion project, noting that there wasn't any information attached to the report. Mr. Prouty told him this project was designated for the ball fields. Paul commented that the Board will receive more information during the budget process. Mr. Prouty submitted his letter of resignation from the CIPC and said it was with mixed emotions. He added that he has 25 years of service to the Town of Moultonborough, but felt at the age of 89 it was time to resign. Mr. Prouty told the Board that he loves this Town. Chris and the Board thanked him for his many years of service, and most recently chairing the CIPC. Paul Made the Motion to accept the CIPC report as presented. Russ Seconded, the Motion carried Unanimously. Josh Made the Motion to accept Jordan Prouty's resignation from the CIPC with a letter of thanks for his years of service and dedication. Paul Seconded and the Motion carried Unanimously.

4. Review for Action: Public Safety Building Parking Lot Reconstruction Bid Award:
Chris questioned the wording in the agreement, item #13, page 12, and if it was Phase 1 or should it be Phase 2 when stating, "Bidder understands that funds have been appropriated for Phase 1 but that Owner will only proceed with Phase 1 if sufficient funds are available to complete Phase 1." Jean commented that it is clear at the bottom of that item that funding for Phase 2 will be presented for approval at the March 2017 Town Meeting. Walter added that this is the language used in the bidding package, and although it is confusing, he believes it is correct. Josh Made the Motion to accept the Public Safety Building Parking Lot Bid Award Reconstruction Bid Award. Paul Seconded, asking that Josh amend his motion to include that the bid is being awarded to Ambrose Brothers, in the amount of \$279,523.50, and they were the lowest bidder. Josh Moved to amend his Motion as Paul stated. The Motion carried Unanimously. Josh told DPW Director Chris Theriault that he was glad he was on board, and because the Public Safety Building initial construction didn't have a clerk of the works, this work now has to be done.
5. Review for Action: Primary Election Board Coverage: Walter reminded the Board that the NH State primary is on September 13th and asked if there were any scheduling conflicts. Paul said that because he is on the ballot he will not be able to act as a Selectmen. Chris, Jean, Russ and Josh reported that they all will be present.

V. OLD BUSINESS:

1. Streetlight Survey Response/Public Comments: Walter reported that he has had 3 responses from the 19 letters sent out to property owners identified by the NH Electric Co-op regarding returning street lights. The owners of 22 Holland Street were not in favor, and owners of 122-126 Lake Shore Drive, and 54 Lake Shore Drive were in favor. Chris opened up the discussion to the audience. 1) Meredith Putnam of 106 Lake Shore Drive said she would like the street light returned, adding that when it was removed she was very concerned. 2) Susan Harding of 98 Lake Shore Drive asked why all residents on her street didn't receive letters about the street lights, adding she wouldn't have known unless her neighbor had told her. Walter replied that letters were sent to properties that were identified by the NH Electric Co-op, adding that the Board invited property owners to attend tonight's meeting and welcomed their comments. Ms. Harding said she was in favor of having the light returned. 3) Norm Coates, 52 Holland Street said he was also in favor. Russ recalled that this was a project initiated by the former Town Administrator with the purpose of saving money and at the time all of the Board

was in favor. Chris said that their purpose was to find out who wanted the street lights returned and added that the board should make the final decision about the street lights to keep off. Paul and Russ agreed that those who want them on should have them returned. Chris and the Board agreed to allow another 2 weeks for property owners to respond.

2. NHMA Policy Positions: Walter asked that this be tabled until the meeting of the 8th or 15th, as he has only heard from Josh and Paul. The conference is scheduled for September 23rd. The Board decided to discuss this at their work session scheduled for September 22nd.

VI. OTHER BUSINESS:

1. Board Update Reports: None.
2. Town Administrator's Report: Walter reported that Fairpoint will finish their work on the poles at the Far Echo and Neck intersection the end of this week, and the contractor will start the beginning of next week. The work on the Public Safety Building parking lot reconstruction will start after the September 13th primary and it is expected that the work will be done before the general election in November. Walter asked the Selectmen if they were prepared to replace all of the street lights with LED lights. Paul asked about the cost and learned that there is no cost with the conversion, but there is an approximate \$3 increase per fixture and per month. Chris asked to get an estimate of the cost versus the savings. Jean reminded the Board that any new lights installed will be LED. Walter reported that Camp Robindel is available on September 17th for the Board to host their annual volunteer luncheon and will work with a caterer of the Selectmen's choice. Jean thanked Joel Mudgett and Camp Robindel for allowing the Town to have the luncheon at their beach. Mr. Mudgett replied that they are happy to do it, reminding them that they do need a Certificate of Insurance. Walter told the Board that part-time Administration File Clerk, Melissa Taylor resigned as of August 31st. He and Heidi have reviewed the position and at this time are not recommending that it be filled. Walter requested approval to post and advertise to create a list of qualified light equipment operators for the Public Works Department and also a patrol officer for the Police Department. Approved by Consensus. A meeting was held with Town Engineer Ray Korber, Recreation Director Donna Kuethe and Walter for the Pathway grant. A letter of support from the Board is required for the grant and will be delivered on September 2nd. Paul commented that he is concerned about the lack of fog lines along the Pathway and if DOT has stated that they aren't going to paint the fog lines, then he'd like the Town to get an estimate to do the work. Walter reported that he's talked with Chris Theriault about it and learned that the cost for painting the fog line is 4¢ per foot, and the double yellow line is 7¢/foot. If the Town does the work DOT will require a maintenance agreement and then the Town becomes responsible for the maintenance which will need to be done every other year. Paul felt that the Town has spent a lot of money on the Pathway and if the state won't do it, then the Town needs to. Mr. Mudgett commented that drivers are using the Neck like a race way and it is apparent that they are driving off the road and into the Pathway. He agreed that the Town has put a lot of money into the Pathway and he was in favor of painting the white fog line. Josh said that he is disappointed with the work done at the Old Route 109 and 25 intersection, drivers are in the gravel and on the edges of the pavement. Chris felt the speed had been reduced, but agreed with Josh and thought they should consider adding fog lines and if needed add stop signs at either side of Lee Road. Jean suggested using an electronic speed sign. Paul commented that he lives by the intersection, and now the road is 11 feet wide and

adding the fog lines would make it even narrower. He thought a stop sign at Lee Road might be needed. Chris thought that this should be an agenda or work session topic. Walter suggested reaching out to Chief Wetherbee for his recommendations and have the new DPW Director take a look at it. Chris asked why there are orange cones still on Old Route 109 after the Board had changed the parking ordinance for that section of the road. Josh said that the Wallaces borrowed the cones from the Highway Department because people are still parking in the no parking zone. Chris said that if people are violating the ordinance then the Wallaces need to call the Police for enforcement. Paul thought that the owner of the business should also ask their patrons to not park in that area. Walter reported that there was a meeting with the Village Design Team which included the Interim Planner, the DPW Director, the Town Engineer, Mike Izard of LRPC and himself for an update and to discuss the project. Walter said he advised the Town Engineer to move forward with completing the design and cost estimate in accordance with warrant article #30 of the 2015 Town Meeting. The Town Engineer will also consider an alternative of a sidewalk on the south side of the road as well if that's still the Board's wishes. Josh expressed concern about an alternative access to the school and then having to rip out sidewalks.

3. Milfoil Committee Minutes, July 26, 2016: Josh asked about the comment in their minutes regarding the question about the strength of the herbicide and if it was effective, and the need to increase the strength. Josh wondered what this would do to the quality of the lake. Milfoil member Scott Bartlett replied that DES monitors the herbicide treatment and they acknowledge that the herbicides effectiveness largely depends on the weather variables such as wind, water currents, etc. The vendors are in contact with DES on a day to day basis about the strength needed.
4. Zoning Board of Adjustment Minutes, August 17, 2016: Paul commented that their minutes reflect the Board's request that they consider streaming their meetings, but no decision has been reached.

VII. CORRESPONDENCE: None.

VIII. CITIZEN INPUT: 1) Mr. Mudgett asked about the well easement by the intersection of Old Route 109 and 25, and if it will be released. He added that he was sure there was a pipe running underneath the road. He'd like to see the well closed and filled with clay. The Board agreed that was their intent. 2) Joe Cormier asked if the construction for the Dollar General was still on. Walter replied that pending approval, they are ready to break ground. 3) Luke Freudenberg introduced himself as a Wolfeboro Selectman, and also a candidate for Carroll County Sheriff. He explained his purpose was to inform the Board of Wolfeboro's Compassionate Police Program to combat the number of heroin deaths. He added that this was initiated by the Laconia Police Department. Mr. Freudenberg explained that the first 24 hours from arrest is the most critical. Part of the bail is that the police officer works with the individual along with a drug counselor. Prosecution still occurs. The police remain involved with the individual, and besides supporting them to keep them drug free, a lot of information about the sources of the heroin is obtained. He added that it is working in Wolfeboro and the cost is zero to implement the program. For the past year there have been 22 heroin deaths in Carroll County, and in Ossipee there are 3 over doses per day, and with an expected 500 in the state for the upcoming year. Mr. Freudenberg said that the Wolfeboro Police Department will work with Chief Wetherbee to implement the program. The Board thanked Mr. Freudenberg for bringing this to their attention.

- IX. NON-PUBLIC SESSION:** Paul Made the Motion for the Board to go into Non-Public Session per 91-A:3 II for (a) personnel and (b) hiring and to return for the sole purpose to adjourn. Josh Seconded. A roll call was taken: Josh – Aye; Paul – Aye; Jean – Aye; Russ – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 7:58 p.m.

The Board exited Non-Public Session at 8:27 p.m. Josh Made the Motion to seal the minutes. Paul Seconded and the Motion carried Unanimously.

- X. ADJOURNMENT:** Josh Made the Motion to Adjourn. Paul Seconded.
Motion Carried Unanimously.
Chris adjourned the meeting at 8:28 p.m.

Christopher P. Shipp
Approved

9/8/16 Hope K. Kokas
Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant